



**Asian Americans for Community Involvement
Internship Application**

General Information:

Name:

last first middle

Gender: Female Male Date of Birth: ____/____/____
month/day/year

Current Address:

street city state/zip

Current Phone: (____) _____ Alternate Contact: (____) _____

Email Address: _____

Educational Background:

High school: _____
Grade: _____

College: _____
Grade: _____
Graduation Date: _____

Graduate School: _____
Graduation Date: _____

Will you receive credit for working with AACI? If so, what will be the supervisor's reporting requirements? Please explain.

Program of Interest:

Please check all programs of interest. To learn more about these programs, visit our website at: **www.aaci.org**

ADMINISTRATION:

Administration

- *Assist with administrative needs including filing, research, organizing materials, etc.*
- Advocacy Services*
 - *Assist staff with research, coalition building, report writing, and other advocacy-related responsibilities.*
- Resource Development*
 - *Assist Resource Development team with fundraising, planning events and activities, community outreach, and research.*

BEHAVIORAL HEALTH SERVICES:

- Alcohol & Other Drugs (AOD)*
 - *Graduate level supervised clinical practicum and internship for MSW, MFT, Ph. D./Psy. D.*

COMMUNITY PROGRAMS:

- Domestic Violence*
 - *Assist staff with administrative activities, research, and education and outreach activities.*
 - *For interns seeking to provide direct services to clients at AACI's shelter, a 40-hour state certified domestic violence training is required. Please call the domestic violence program office for more information.*
- HIV/AIDS & Health Education and Promotion*
 - *Assist staff with administrative activities, education and prevention events and activities, and research.*
- Senior Wellness Program*
 - *Assist with client services including serving lunch, interacting with seniors, providing support to Program Coordinator and staff.*
- Youth:*
 - *Assist with after school and summer youth program in East San Jose.*
- ANY program, wherever there is need.*

Personal Background:

Please use separate sheets of paper if necessary and answer questions in 200 words or less for each question.

- a. What are your education and career goals?

b. How would your friends describe you?

c. What skills and talents can you contribute to the organization?

Written Statement:

Please answer in 400 words or less.

Why do you want to intern at AACI?

Additional Information for Placement Purposes:

Please list any computer/technical skills, foreign language skills (indicate reading, writing and speaking proficiency).

Please select the time you would like to work (check all that apply).

Summer internship *Fall Internship* *Winter Internship*

Dates Available: _____ to _____

Day	Hours
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

Total Hours Available for Internship: _____

References:

Please list two references that we may contact.

1.

Name: _____

Relationship _____

Current Address:

Street _____ city _____
state/zip _____

Home Phone: (____) _____ Work Phone: (____) _____

2.

Name: _____

Relationship _____

Current Address:

Street _____ city _____
state/zip _____

Home Phone: (____) _____ Work Phone: (____) _____

Please attach your resume to this application and email, fax OR mail materials to the attention of the appropriate staff listed on the website.

MAIL:

Asian Americans for Community Involvement (AACI)
2400 Moorpark Avenue, Suite 300
San Jose, CA 95128

FAX: (408) 975-2745